

# CUSTOMER ACCOUNT APPLICATION FORM

**PHD - Pureharvest Distribution**

ABN 73 646 997 913

Mailing Address: PO Box 697, Black Rock, 3193 Victoria, Australia    Factory: 32 Lardner Road Drouin 3818 Victoria Australia  
 Direct factory pick ups - From the Main Pureharvest Office located at No 35 Lardner Rd (opp main factory) in Drouin.  
 All Sales Enquiries: Phone 03 9018 9501    Mobile 0410 694 690    Fax: 03 8677 9544    email: sales@phdm.com.au  
 Accounts queries only - Peter Cama: Phone - 0412 581 570

Business Type      Sole Trader     Partnership     Company     Trust     Co-Op

Entity Name (the "Customer") \_\_\_\_\_

Entity Trading As \_\_\_\_\_

Nature of Business \_\_\_\_\_

How long have you been Trading?    Less than 1 year     Less than 3 years     More than 3 years

Do you have an Australian Business Number? Yes     No     ABN Number \_\_\_\_\_

Postal Address \_\_\_\_\_

Suburb \_\_\_\_\_

State \_\_\_\_\_    Postcode \_\_\_\_\_

Delivery Address \_\_\_\_\_

Suburb \_\_\_\_\_

State \_\_\_\_\_    Postcode \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone / Facsimile

Phone (    ) \_\_\_\_\_

Mobile \_\_\_\_\_

Facsimile (    ) \_\_\_\_\_

Email \_\_\_\_\_

Do you own your Premises?    Yes     No     Landlord \_\_\_\_\_

Phone (    ) \_\_\_\_\_

**Personal Guarantee**

*This must be signed by either (a) The Business Manager if a Sole Trader or Co-Op; (b) Two Partners, if a Partnership; (c) Two Company Directors, if a Company; or (d) Two Company Directors of the Trustee, if a Trust.*

We, the undersigned Company Directors / Partners / Business Manager of the "Customer", having the authority to make this declaration, in consideration of Pureharvest Dist. (referred to hereafter as PHD) granting this application hereby jointly and separately irrevocably guarantee to PHD that the above "Business Particulars" are true and correct at the time of signing. In addition we also agree to notify PHD in writing within 14 days of any change to these "Business Details". We also personally guarantee the due payment of all amounts owing by the "Customer" and it is agreed that this guarantee shall be a continuing guarantee and shall not be in any way waived or affected by any time or indulgence by PHD to the "Customer".

We also state that we, the "Customer", have read and agree to the "Terms and Conditions" attached to this application and will be bound by these "Terms and Conditions" unless same is varied by PHD in writing.

Dated this \_\_\_\_\_ (day)    \_\_\_\_\_ (month)    \_\_\_\_\_ (year)

Director 1 / Partner 1 \_\_\_\_\_ (Given Names)  
 or Business Manager \_\_\_\_\_ (Family Name)

of \_\_\_\_\_ (Address)

Suburb \_\_\_\_\_

State \_\_\_\_\_    Postcode \_\_\_\_\_

----- (Signature) ----- (Witness)

Director 2 / Partner \_\_\_\_\_ (Given Names)  
 \_\_\_\_\_ (Family Name)

of \_\_\_\_\_ (Address)

Suburb \_\_\_\_\_

State \_\_\_\_\_    Postcode \_\_\_\_\_

----- (Signature) ----- (Witness)

# Cash Customer Terms and Conditions

## Trading Terms

Minimum Order

A minimum amount of \$200 is required for free delivery Melb Metro delivery Orders under this amount may be refused altogether or may attract a delivery fee.

Out of Stock

Backorders can be dispatched by prior arrangement. Usually customers just re-order.

Monies Outstanding

Orders will not be processed if customers have accounts in arrears (over 60 days).

Debt Recovery

**NB: If Legal or Mercantile proceedings are required to recover monies outstanding, the "Customer" in all cases will be invoiced for all costs associated with that recovery.**

## Ordering

Phone or Fax Orders

All orders to be placed by 12.00pm midday at the latest on their designated order day Late order will more than likely not be processed. Ph) 03)9018 9501 Fax 03)8677 9544

E-Mail

We will accept e-mailed orders at [sales@phdm.com.au](mailto:sales@phdm.com.au)

Details

Please quote Product Code,Product Description & Order Quantity (in units).

## Prices

Catalogue

NB: Prices are subject to change without notice however where possible

Price Changes

at least seven days advance warning will be given.

It is in customers best interest to confirm prices when ordering

## Payment

COD

**COD is cheque or cash payment to the driver or direct bank deposit** into our bank.

30 Day Accounts

##Terms are 30 days from invoice date. Purchases made in any given month must be paid for in full before the end of the proceeding month to avoid a \$5.00 account keeping fee.

Return Mail

Payment will be made by return Mail for any order delivered by Third Party transport.

New Customers

Payment must be presented and cleared before the first delivery can take place.

Cheques

Please make cheques payable to "PHD" . (Please do not use 'Pureharvest')

Direct Payment Details

**Comm Bank (CBA) BSB: 063 532 Account No: 103 44 921**

Overdue Accounts

Accounts exceeding their trading terms will attract an Administration fee of \$5

Dishonoured Cheques

Dishonored cheques will attract an Administration fee of \$30.

Ownership of Goods

It is deemed that ownership of goods shall remain the property of PHD until full payment for the said goods is received and funds have been cleared.

Receipt of Goods

All orders should be checked at time of delivery.

Credit Claims

All claims for damaged, faulty or missing goods must be notified by Phone or Fax within 24 hours of delivery. No claims will be recognized after this period.

Returns

Any items to be returned must be accompanied by a completed Pureharvest "Stock Return Form" attached with all relevant details. Credit will be issued only when the goods are returned to the Warehouse and the claim assessed.

Metropolitan Delivery

Melbourne & Geelong deliveries are freight free on specified days for orders over \$200 Orders under \$200 in the Melbourne and Geelong area may be with our discretion be refused outright or alternatively may attract a delivery fee

For all other *# Designated* Victorian country areas orders under \$400 will attract a delivery fee of \$10 (+GST). NB: where the order value exceeds \$400 in *# Designated* country areas the delivery fee will be waived

Interstate Deliveries

Freight charges will be applicable for all #Non-designated Vic Country areas & Interstate orders unless specials conditions have been negotiated prior to dispatch.

International Delivery

All international orders are sold on an FOB basis. Full payment of Commercial Invoice either by direct deposit or bank issued 'Letter of Credit' must be received prior to dispatch. Where non-returnable export pallets are required there will be a charge of \$20. per pallet All Compulsory export documentation will be charged to the customer at the prescribed rates as listed by the relevant authority

Pickup Times

By prior arrangement orders can be picked up from either 32 Lardner Rd. in Drouin (entrance via Gould St.) or from Total Logistical Solutions (TLS) at Lot 3, 27 Alick Rd. . Tottenham (off Somerville Rd) between 8am to 5pm- Mon to Fri excluding public holidays Please Note that we will require 48 hours notice to process the order for pick up.

## *# Designated Areas*

These are areas where PHD have an existing country delivery service operating.

These areas include Daylesford, Castlemaine, Bendigo, Geelong, Ballarat, and areas within easy commuting distance of these cities. All other non-designated towns and cities will be serviced at the customers cost. Usually via Vic Fast or other nominated service.

Freight Charges

Available on request or by negotiation.

## OFFICE USE ONLY

Approved by

Position

Signature

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Date

 /  /